

NTNA Coaching Policy and Procedures



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1 Registration/Accreditation

- 1.1 All coaches are required to be registered members of the NTNA as either a player or official.
- 1.2 All coaches over the age of 16 years must advise their club and the NTNA of their current Working With Vulnerable People registration number before being approved to coach within NTNA.
- 1.3 All coaches must sign the Officials Code of Conduct when registering. If a coach breaches the code of conduct a suspension or monetary penalty applies, may be imposed by the NTNA.
- 1.4 All nominated coaches of teams participating in Midweek 19 & Unders, Division 1, Division 2 and Division 3 teams must hold a current Development Coaching accreditation or higher. (Refer penalty 7.2)
- 1.5 The nominated Coaches of teams registered to play in the remaining Midweek divisions must hold a current Foundation Coaching accreditation to be eligible to coach. (Refer penalty 7.2)
- 1.6 All coaches of Junior teams must hold a Foundation Coaching accreditation or above to be eligible to coach.
- 1.7 Midweek and Junior teams will not be accepted if an appropriate coaching accreditation is not held.
- 1.8 All currently registered and accredited coaches will be issued with a coach accreditation card showing their coaching level, expiry date, WWVP registration number and expiry date. Updated cards will only be issued once Netball Tasmania have approved updated accreditation.
- 1.9 Coaches must have their Coach accreditation card with them when coaching and the card must be provided to the Match Official when requested.
- 1.10 Team coaches must sign the coaching sign in sheet presented by the Match Official at courtside before the conclusion of the match they are coaching. It is the team coach's responsibility to ensure they sign in. A penalty may be applied to the coach and/or the Club when any accreditation requirements are not adhered to.
- 1.11 Any replacement coach for a match must report to the Match Official before the commencement of the match to present their coaching card and complete and sign the coaching sign in sheet.

2. Coaching Courses

- 2.1 Club's will promote the online Foundation and Development coaching courses to members.
- 2.2 NTNA will hold a Face to Face Development course a minimum of twice per year.
 - 2.2.1 NTNA will co-ordinate and promote coaching courses for coaches wishing to update their accreditation.

- 2.2.2 Accredited courses are payable by clubs/persons by either issue of a non-refundable invoice, which is payable upon registration, or by the details described within the registration paperwork/website.
- 2.3 In the event a registered participant is/was unable to attend a NTNA organised course, they may forward a request in writing to the NTNA asking for a transfer to the next available course. (NB. Not all courses will be able to offer transfer to next available course for non-attendance)
- 2.4 Refunds will be provided on courses cancelled by the NTNA or course provider.

3. Updating Coaching Accreditation

- 3.1 NTNA will ensure that coaching update opportunities are offered to all NTNA coaches.
- 3.2 Coaches will follow the procedure set down by Netball Tasmania when updating their coaching accreditation.
- 3.3 Coaches wishing to coach in any NTNA competition must update their accreditation before the expiry date. Coaches may apply to the NTNA for an exemption in special circumstances if this is not possible. If appropriate, 30 days will be allowed for that coach to update their accreditation with Netball Tasmania.

4 Coaching Development

- 4.1 All coaches are required to hold a Rules of Netball Theory examination pass.
- 4.2 All coaching opportunities received from Netball Tasmania will be forwarded to Clubs to distributed within their Clubs and contacts.
- 4.3 The NTNA will offer coaching courses and workshops as and when required throughout the year. The NTNA will take into account the minimum participation requirements as advertised by Netball Tasmania prior to any activities proceeding.

5 Coaching Mentor Program

- 5.1 The NTNA in consultation with the NTNA Coaching Development Officer will organise coach mentoring opportunities as required.

6 Representative Teams

- 6.1 Applications to coach any NTNA representative teams/squads are required to be completed and lodged with the NTNA by the due date. Application forms will be emailed to all NTNA club contacts and the club coaching convenor for distribution to all currently registered coaches.
- 6.2 coaches wishing to coach a NTNA Representative team must hold a current Development Coaching accreditation or higher.
- 6.3 Assistant coaches of any NTNA Representative team must hold a current Foundation Coaching accreditation or higher, or be working towards Development accreditation.
- 6.4 All selectors of NTNA representative teams must hold a current Development coaching accreditation or higher. Foundation accredited coaches may assist at the discretion of the NTNA.
- 6.5 All appointed selectors for representative teams are not eligible to select for the age group that their child will be participating in.
- 6.6 All coaches applying to be appointed as selectors are to be advised personally of their appointment and responsibilities at least 7 days prior to selections taking place.
- 6.7 Coaches are eligible for a Coaches Carnival Allowance as detailed in the NTNA Schedule of Fees. This is subject to criteria and Board approval, claims should be submitted to the NTNA following the last Carnival of the year.

7. Penalties

- 7.1 Any coach found to have breached the Coaches Code of Conduct (Appendix 1) will incur a suspension of a minimum of one (1) week as agreed to by the NTNA.
- 7.2 Any coach who coaches without the current netball coaching accreditation required for that division, or age group (2.4, 2.5, 2.6), or is an unregistered official (Clause 2.1) will be suspended from coaching until the required accreditation or registration is achieved. The coach's club will be fined a Level 2 penalty as per the NTNA Schedule of Fees for each breach of these rules.
- 7.3 Coaches who do not sign the Coaching sign in sheet (Clause 1.10), will be issued with a warning for the first infringement. Any further infringement of the rules will incur a Level 2 Penalty charged to the club.

Appendix 1



NETBALL AUSTRALIA MEMBER PROTECTION POLICY ATTACHMENT A: CODES OF BEHAVIOUR

ATTACHMENT A3: COACH CODE OF BEHAVIOUR

In addition to Netball Australia's General Code of Behaviour, you must meet the following requirements with regard to your conduct during any activity held by or under the auspices of Netball Australia, Member Organisations or Affiliates in your role as a coach.

1. Operate within the rules and spirit of netball, promoting fair play over winning at any cost.
2. Encourage and support opportunities for people to learn appropriate behaviours and skills.
3. Support opportunities for participation in all aspects of the sport.
4. Treat each person as an individual.
5. Display control and courtesy to all involved with the sport
6. Respect the rights and worth of every person regardless of their gender, ability, cultural background or religion.
7. Respect the decisions of umpires, officials, coaches and administrators in the conduct of the sport.
8. Wherever practical, avoid unaccompanied and unobserved one-on-one activity (when in a supervisory capacity or where a power imbalance will exist) with people under the age of 18 years.
9. Adopt appropriate and responsible behaviour in all interactions.
10. Adopt responsible behaviour in relation to alcohol and other drugs.
11. Act with integrity and objectivity, and accept responsibility for your decisions and actions.
12. Ensure your decisions and actions contribute to a safe environment.
13. Ensure your decisions and actions contribute to a harassment free environment.
14. Do not tolerate harmful or abusive behaviours.
15. Place the safety and welfare of the athletes above all else.
16. Help each person (athlete, umpire etc) reach their potential - respect the talent, developmental stage and goals of each person and compliment and encourage with positive and supportive feedback.
17. Any physical contact with a person should be appropriate to the situation and necessary for the person's skill development.
18. Be honest and do not allow your qualifications to be misrepresented.